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United States Department of Agriculture.

OFFICE OF EXPERIMENT STATIONS.

CIRCULAR NO. 9.

Memorandum of Information for a Report on Farmers' Institutes in the United States.

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1. Authority under which Institutes are held. (Enclose copies of acts of Legislature, or rules of Board of Agriculture, relating to Institutes.)

2. Names, titles and addresses of the members of the Board of Agriculture, or other organization supervising Institutes.

3. Relation of Institutes to State University; to Agricultural College; to Experiment Station.

4. Superintendent of Institutes; full name, titles, address, duties, salary.

5. Workers in Institutes; names, titles, work, salaries. From what funds are salaries paid?

6. Amount of Annual Appropriation for Institutes by State Legislature; by Board of Agriculture; by Agrieultural Associations.

7. Length of Institute season. Number of Institutes held in one season.

8. Plan for distribution of Institutes among the different localities of the State.

9. Local arrangements (advertising, printing, hiring hall, music, addresses of welcome, etc., etc.,) how made, and by whom. Local expenses how met.

10. Methods of procedure. Lectures, Papers, Teaching Exercises, Illustrations, Discussions, Exhibits, etc. (Enclose program of characteristic Institute.)

11. Table showing number in attendance at the several Institutes of a single season.

12. Publications relating to Institutes. Circulars, Programs, Bulletins, Reports, etc. Number of copies published in one edition. Method of distribution at Institutes; from central office. Number of addresses in mailing list.

13. Results. Interest in the Institutes shown by farmers. Influence exerted on Agricultural College, Farmers' Clubs, etc. Obstacles to complete success.

14. History of the Institute movement in the State.